



Business Insurance Submission Checklist

If you would like information or a competitive insurance quote for your business, we would be pleased to provide them to you. At Lookout Mountain Insurance Group, LLC, A Trusted Choice® Independent Agency, we can provide our clients with quotes for all lines of coverage. Coverage handled includes Commercial Property, Liability, Business Owned Vehicles, Workers Comp, etc. quoted with most major insurance companies.

For the most accurate and competitively quotes we will need the following documents and information. Don't worry if you can cannot

Copies of current policies & premiums being paid. (Top page of the Declaration page)

A copy of detailed loss runs for the past 3 years (5 years preferred). We can help you obtain these from your current agent or insurance carrier.

A list of all corporate vehicles including VIN Numbers and usage.

A list of all drivers to include DOB, and Driver's license number.

Identify which of your drivers, drives which vehicle.

Need updated payroll, sales receipts estimates for the upcoming policy year.

Need sample copies of product brochures, sales material, sales agreements, and warranties

Please have this information available for our meeting:

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